

DPD-2561-59  
16 April 1959  
Copy 5 of 5

MEMORANDUM FOR: Employee Services Branch

FROM : DPD/DD/P

SUBJECT : Request For Advanced Sick Leave  
Leave - [ ]

25X1A

1. It is requested that approval be granted for advanced Sick Leave in the amount of 27 hours for [ ] of this office.

25X1A

25X1A

2. [ ] is pregnant with date of confinement September 15, 1959. She has been confined to her home for past three days with a severe cold and has been advised by her physician to rest for an additional two or three days before returning to work.

3. It is therefore requested that [ ] be granted the leave in the amount stated above to cover the period of this illness.

25X1A

SIGNED

[ ]  
Personnel Officer  
DPD/DD/P

25X1A

Distribution:

- 1 - 2 - Addressee
- 3 - TSA File
- 4 - Subj File
- 5 - RI